

# AGENDA

## COUNCIL MEETING

Date: Wednesday, 27 July 2022

Time: 7.00 pm

Venue: Swale House, East Street, Sittingbourne, Kent, ME10 3HT\*

Quorum = 16

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Pages

### Information for the Public

\*Members of the press and public may follow the proceedings of this meeting live via a weblink which will be published on the Swale Borough Council website.

Link to meeting: to be added

### Privacy Statement

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### Recording Notice

Please note: this meeting may be recorded, and the recording may be added to the website.

At the start of the meeting the Chair will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's data retention policy.

Therefore by entering the meeting and speaking at Council you are consenting to being recorded and to the possible use of those sound recordings for training purposes.

If you have any queries regarding this please contact Democratic Services.

#### 1. Emergency Evacuation Procedure

The Chair will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures.

The Chair will inform the meeting whether there is a planned evacuation drill due to take place, what the alarm sounds like (i.e. ringing bells), where the closest emergency exit route is, and where the second closest emergency exit route is, in the event that the closest exit or route is blocked.

The Chair will inform the meeting that:

(a) in the event of the alarm sounding, everybody must leave the building via the nearest safe available exit and gather at the Assembly points at the far side of the Car Park. Nobody must leave the assembly point until everybody can be accounted for and nobody must return to the building until the Chair has informed them that it is safe to do so; and

(b) the lifts must not be used in the event of an evacuation.

Any officers present at the meeting will aid with the evacuation.

It is important that the Chair is informed of any person attending who is disabled or unable to use the stairs, so that suitable arrangements may be made in the event of an emergency.

#### 2. Apologies for Absence

#### 3. Minutes

To approve the Minutes of the Meeting held on 15 June 2022 ([Minute Nos. 87 - 96](#)) as a correct record.

#### 4. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Mayor will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary Interests (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

5. Mayor's Announcements

6. Leader's Statement

7. Questions submitted by the Public

To consider any questions submitted by the public. (The deadline for questions is 4.30 pm on the Wednesday before the meeting – please contact Democratic Services by e-mailing [democraticservices@swale.gov.uk](mailto:democraticservices@swale.gov.uk) or call 01795 417330).

8. Questions submitted by Members

To consider any questions submitted by Members. (The deadline for questions is 4.30 pm on the Monday the week before the meeting – please contact Democratic Services by e-mailing [democraticservices@swale.gov.uk](mailto:democraticservices@swale.gov.uk) or call 01795 417330).

9. Motion concerning loss of water supply on the Isle of Sheppey

Following the major emergency declared on the Isle of Sheppey on the 13th July 2022, resulting from the loss of water supply islandwide, and similar incidents in January 2016 and September 2017, this council resolves;

1) To undertake urgent investigations to ascertain whether legislation exists to enable the introduction of an emergency moratorium on

determining planning applications for new housing on the Isle of Sheppey;

2) To ask the Planning and Transportation Policy Working Group to consider commissioning an independent study into the sustainability of water infrastructure to form part of the Infrastructure Delivery Plan for the Local Plan Review and;

3) For the Chief Executive to make a formal complaint to the Water Services Regulation Authority (Ofwat) over the recent outage.

The Chief Executive is asked to write to the CEO of Southern Water to notify them of this decision. A copy of this complaint should also be issued to the MP for Sittingbourne and Sheppey and the Secretary of State at the Department for Environment, Food and Rural Affairs.

Proposer: Cllr Cameron Beart

Seconder: Cllr Oliver Eakin

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| 10. | Constitutional Changes      | 5 - 10  |
| 11. | Community Governance Review | 11 - 36 |

## **Issued on Tuesday 19 July 2022**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of Council, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**